

Minutes

Council of Assistant and Associate Deans (CAAD)

April 8, 2015

Attendance: Luoheng Han, Roger Sidje, Diane Johnson, Sara Hartley, Dixie Macneil, Rebecca Pow, Liza Wilson, Gregory Singleton, Jacqueline Morgan, Vicki Peeples, Melondie Carter, Robin Lawson, Javonda Williams, Millie Jackson, Mary Bess Paluzzi, Lesia Coleman-Linzy, Ken Foshee, Ivon Foster-McGowan, Michael George, Mary Ellen Hanna, Brenda Hunter, Denny Savage, Teresa Wise, Kevin Whitaker

Dr. Kevin Whitaker welcomed the committee and minutes were approved from the last meeting.

Dr. Whitaker discussed the CAAD retreat subgroup meeting which brainstormed for the retreat. He shared a handout with ideas that were discussed. He asked the committee if any additions needed to be added to the handout. No additions were added for the CAAD retreat planning. The dates for the retreat will be July 27-28, 2015. Dr. Whitaker explained the outline for the retreat. A business meeting will be scheduled for Monday afternoon with a social gathering that evening and a business meeting on Tuesday morning and end at lunch. Dr. Whitaker asked the committee to hold those dates on their calendar. Dr. Whitaker asked for areas of interests that are not on list and any feedback be sent to him. He stated the small group will meet again to discuss the CAAD retreat further.

Dr. Whitaker then asked for an update from each Task Force Group.

General Transfer Credit Policy—Mary Ellen spoke about the data that the group pulled and the major drop off was at 10 years. She stated 90% were 10 years or newer and 10% were 10 years or older. She explained the course would still be evaluated and should be determined an equivalency, but each college could decide whether the course should be in a degree program or not. The committee discussed the language in the policy. The policy states “May be subject” and it should state “ARE SUBJECT” to review. The committee agreed to change this language in the policy. Vicki Peeples asked the question, “What is there a parallel for UA course vs. transfer courses?” in this policy. Mary Ellen stated this question came up in the group discussion and the group decided the UA course reviews should be left up to college’s discretion. Dr. Whitaker stated this probably needs to be looked at. The committee agreed to move the policy forward. Dr. Whitaker will submit the policy to Dr. Benson.

Interim Suspension—Dr. Whitaker explained the background for this task force group. The interim suspension comes out of Student Affairs and they issue an interim suspension to a student due to behavioral issues. There is a formal process to be reviewed and due processing for the interim suspension. Dr. Whitaker explained that in most cases, the interim suspension is upheld. Although in some instances, the student is allowed to return to campus. Due to these instances, the policy was created to enforce guidelines for these instances. Dr. Whitaker shared some data for these situations. He stated in the past, around a dozen students per year would be given interim suspension and around half of those would be allowed to return to campus. Dr. Whitaker stated this policy will be discussed further at the next meeting.

Medical Withdrawal—Michael George stated a draft went out March 30th and a policy will be presented for the May meeting.

Academic Misconduct—Greg singleton stated the group reviewed the policy and there isn't anything that stood out with this policy and the group will continue to look at the policy.

Issue Bin:

Academic 2nd opportunity—enrollment subsequent to readmission should be removed. The Council of Deans approved this item.

Prerequisites not met—drop processing should be removed from the list.

New Business:

The search committee for the Director of Advising position has set up 8 skype interviews for next week.

The meeting was adjourned at 3:35 p.m.