2013-2014 UNIVERSITY STANDING COMMITTEES MEETING

Meeting called to order at 9:00 AM by Dr. Tatiana Summers, Chair, 254 Rose Admin.

Members present:

Tatiana Tsakiropoulou-Summers, Chair – Assoc Prof, Mod Lang & Classics
Melondie Carter, Assoc Prof, Nursing, Faculty Senate Representative
Rachel Frazier – Research Engineer, AIME, Professional Staff Assembly Representative
David Hardy – Assoc Prof, ELPTS
Nancy Holmes – Manager, Capstone Engineering Society
Susanna Johnson – Assoc Dir, Furn & Design
Seongsin Margaret Kim – Assoc Prof, Engineering
Allison Montgomery – (SGA VP for Academic Affairs)
Kathleen Morris – Instructor, Computer Science
Jean Luc Robin – Assoc. Prof, French
Nancy Webster – Asst. Dir, University Recreation

Members absent:

Anita Davidson – Legal Asst. ADAP, OCT Staff Assembly Representative
Jimmy Hubbard – Comm Dir, Housing & Presidential Committee

Minutes Recorded by:

Rachel Caver – Executive Secretary, Office for Academic Affairs

Business:

1. The CUC members met to select the replacement members for AY 2014-2015. The nominations were completed by the end of the meeting at 2:00 PM.
2. Tatiana Summers will meet with Dr. Benson April 28, 2014 and ask for (i) clarification on the criteria by which committees are grouped under sections on the <http://www.committees.ua.edu/> page; (ii) clarification on the description of
“Sections”; (iii) and for approval for suggested changes by the chairs of the University Standing Committees.

a. **Awards Committee** – Liaison Jean-Luc Robin
   - Change the term for Rick Funk to 2016
   - Change the term for John Sandy to 2015

   Changes are introduced in order to balance the number of committee members rotating off the committee each year.

b. **Campus Master Plan Committee** – Liaison David Hardy

c. **Campus Security and Safety** – Susanna Johnson

d. **Committee on University Committees** – Tatiana Summers

e. **Equal Opportunity Committee** – Nancy Holmes
   - Change the terms to have different rolling off terms

f. **Faculty & Staff Benefits Committee** – Kathleen Morris
   - Supervisors of professional staff are to encourage greater participation of staff members both in taking the survey and in serving on committees.

g. **Information Technology Committee** – Rachel Frazier

h. **Intercollegiate Athletics Committee** – Allison Montgomery

i. **International Education Committee** – Jean Luc Robin
   - Need a different process for selecting members for this committee that will satisfy requirements for its composition.
   - Deans of various colleges that need to be represented are to be asked to fill vacant positions.
   - Tatiana Summers will contact Dean Sharpe regarding a person in a dual position that will represent the Honors College
   - Jean Luc will ask Tricia McElroy if she will continue as chair; if she will not, ask for replacement recommendations from Tricia McElroy and Norma Cuellar.

j. **Libraries Committee** – Anita Davidson

k. **Parking and Transportation** – Nancy Webster

l. **Student and Campus Life** – Jimmy Hubbard
   - Tatiana Summers will ask Jimmy Hubbard to identify a Chair for the committee

m. **Student Health Committee** – Melondie Carter
   - George Brown exiting; he recommends Laurie Green – she is to be asked to serve for one year; if she is not willing, she will ask for another recommendation.
• The next CUC member assigned as liaison to this committee, needs to change the serving terms of new committee members (for 2015-16) to balance rotating off dates.

n. Undergraduate Programs & Services Committee- Seongsin Margaret Kim
o. University Recreation – Susanna Johnson

3. Tatiana Summers, at her meeting with Dr. Benson on April 28, 2014, will also address the following issues:
   • The possibility of staff members chairing standing committees, including the CUC.
   • The possibility of introducing the co-chairing system to committees, so that the co-Chair may be trained in the process of chairing the committee before taking over the subsequent year.
   • The possibility of faculty and staff co-chairing committees, so that the two sectors may alternate as committee Chairs.
   • The possibility of having sub-sections on the committees website pages, in which members will be grouped as Faculty, Staff, etc. per the description of each committee composition

4. A sub-committee was set up (consisting of Rachel Caver, David Hardy, Susanna Johnson, and Nancy Holmes – Rachel Caver will convene the initial meeting) to explore the use of electronic forms for replacing committee members. The committee will convene during the summer of 2014 and make a recommendation at the first meeting of the CUC in Fall 2014.

Meeting adjourned 2:00 PM