

2013-2014 UNIVERSITY STANDING COMMITTEES MEETING

Meeting called to order at 9:00 AM by Dr. Tatiana Summers, Chair, 254 Rose Admin.

Members present:

Tatiana Tsakiropoulou-Summers, Chair – Assoc Prof, Mod Lang & Classics

Melondie Carter, Assoc Prof, Nursing, Faculty Senate Representative

Rachel Frazier – Research Engineer, AIME, Professional Staff Assembly Representative

David Hardy – Assoc Prof, ELPTS

Nancy Holmes – Manager, Capstone Engineering Society

Susanna Johnson – Assoc Dir, Furn & Design

Seongsin Margaret Kim – Assoc Prof, Engineering

Allison Montgomery – (SGA VP for Academic Affairs)

Kathleen Morris – Instructor, Computer Science

Jean Luc Robin – Assoc. Prof, French

Nancy Webster – Asst. Dir, University Recreation

Members absent:

Anita Davidson – Legal Asst. ADAP, OCT Staff Assembly Representative

Jimmy Hubbard – Comm Dir, Housing & Presidential Committee

Minutes Recorded by:

Rachel Caver – Executive Secretary, Office for Academic Affairs

Business:

1. The CUC members met to select the replacement members for AY 2014-2015. The nominations were completed by the end of the meeting at 2:00 PM.
2. Tatiana Summers will meet with Dr. Benson April 28, 2014 and ask for (i) clarification on the criteria by which committees are grouped under sections on the <<http://www.committees.ua.edu/>> page; (ii) clarification on the description of

“Sections”; (iii) and for approval for suggested changes by the chairs of the University Standing Committees.

- a. Awards Committee – Liaison Jean-Luc Robin
 - Change the term for Rick Funk to 2016
 - Change the term for John Sandy to 2015Changes are introduced in order to balance the number of committee members rotating off the committee each year.
- b. Campus Master Plan Committee – Liaison David Hardy
- c. Campus Security and Safety – Susanna Johnson
- d. Committee on University Committees – Tatiana Summers
- e. Equal Opportunity Committee – Nancy Holmes
 - Change the terms to have different rolling off terms
- f. Faculty & Staff Benefits Committee – Kathleen Morris
 - Supervisors of professional staff are to encourage greater participation of staff members both in taking the survey and in serving on committees.
- g. Information Technology Committee – Rachel Frazier
- h. Intercollegiate Athletics Committee – Allison Montgomery
- i. International Education Committee – Jean Luc Robin
 - Need a different process for selecting members for this committee that will satisfy requirements for its composition.
 - Deans of various colleges that need to be represented are to be asked to fill vacant positions.
 - Tatiana Summers will contact Dean Sharpe regarding a person in a dual position that will represent the Honors College
 - Jean Luc will ask Tricia McElroy if she will continue as chair; if she will not, ask for replacement recommendations from Tricia McElroy and Norma Cuellar.
- j. Libraries Committee – Anita Davidson
- k. Parking and Transportation – Nancy Webster
- l. Student and Campus Life – Jimmy Hubbard
 - Tatiana Summers will ask Jimmy Hubbard to identify a Chair for the committee
- m. Student health Committee – Melondie Carter
 - George Brown exiting; he recommends Laurie Green – she is to be asked to serve for one year; if she is not willing, she will ask for another recommendation.

- The next CUC member assigned as liaison to this committee, needs to change the serving terms of new committee members (for 2015-16) to balance rotating off dates.
- n. Undergraduate Programs & Services Committee- Seongsin Margaret Kim
 - o. University Recreation – Susanna Johnson
3. Tatiana Summers, at her meeting with Dr. Benson on April 28, 2014, will also address the following issues:
 - The possibility of staff members chairing standing committees, including the CUC.
 - The possibility of introducing the co-chairing system to committees, so that the co-Chair may be trained in the process of chairing the committee before taking over the subsequent year.
 - The possibility of faculty and staff co-chairing committees, so that the two sectors may alternate as committee Chairs.
 - The possibility of having sub-sections on the committees website pages, in which members will be grouped as Faculty, Staff, etc. per the description of each committee composition
 4. A sub-committee was set up (consisting of Rachel Caver, David Hardy, Susanna Johnson, and Nancy Holmes – Rachel Caver will convene the initial meeting) to explore the use of electronic forms for replacing committee members. The committee will convene during the summer of 2014 and make a recommendation at the first meeting of the CUC in Fall 2014.

Meeting adjourned 2:00 PM